

**THE BELLEVILLE POLICE SERVICES BOARD
SPECIAL GENERAL MEETING AGENDA
Thursday, January 26, 2023
City Hall, Council Chamber
4th Floor, 9:30 a.m.**

It is noted that there will be a Police Services Board Special In Camera (closed session) Meeting at 9:00 a.m. At 9:00 a.m. the Board will be requested to consider approval of the following resolution. This will take place in a very brief Open session, immediately prior to entering into In Camera session.

"THAT the Belleville Police Services Board enter into In Camera session to consider the following item, pursuant to Subsection 35(4) of the Police Services Act.

- Discussion regarding confidential financial matters (Pursuant to Subsection 35(4)(b) of the Police Services Act)"

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|----|--------------------------------|--|------|
| 1. | <u>CALL TO ORDER</u> | | PAGE |
| 2. | <u>DECLARATION OF INTEREST</u> | | |
| 3. | <u>CONFIRMATION OF AGENDA</u> | | |

RESOLUTION

"THAT the Agenda for the Belleville Police Services Board's Special General Meeting of Thursday, January 26, 2023 be confirmed."

DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS

- 4. RECOGNITIONS
 - 5. DEPUTATIONS, PRESENTATIONS OR APPOINTMENTS
 - 6. MINUTES
 - 7. BUSINESS ARISING FROM THE MINUTES
 - 8. CORRESPONDENCE
9. REPORTS FOR DECISION
- (a) 2023 Capital Budget (Chair Councillor Allsopp)

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RESOLUTION

"THAT the Belleville Police Services Board approve and forward the 2023 Belleville Police Service Capital Budget to City Council for consideration during its upcoming Budget deliberations, and;

THAT Chair Councillor Allsopp and Chief Callaghan be authorized to present the 2023 Capital Budget to City Council."

DISPENSE WITH THE FOLLOWING ITEMS OF BUSINESS

- 10. NEW BUSINESS
 - 11. INFORMATION
12. NEXT MEETING DATE
- Date: March 16, 2023
Place: City Hall, Council Chamber
Time: 10:00 a.m.
13. ADJOURNMENT

2023 Capital Budget Proposal Totals
Specialized Equipment Total

\$453,705.00

IT Total

\$303,065.00

Fleet Total

\$431,170.00

Facility, Furniture & Fixture Total

\$89,740.00

Grand Total

\$1,277,680.00

as of January 20, 2023

Specialized Equipment					Request
Item #	Unit Name	Item Name	Quantity	Rationale / Description	
1	Criminal Investigations Unit	Binoculars	1	Binoculars are one of the very basic pieces of equipment required for surveillance. When the CID Unit was canvassed regarding operational needs, the overwhelming response was the ability to conduct surveillance details. They allow the officer to gather intelligence and evidence from a greater distance thereby reducing the potential of detection by the subject. Often our detectives are trying to prove that the suspects are in possession of small items like electronics including cell phones. Once an investigation progresses to the point of arrest, it's imperative the location of the phone is known so it can be seized. In so many cases, sexual assaults, criminal harassment, and internet child exploitation investigations, the evidence is sitting on those electronics (photos, videos, social media chats, text messages, internet history, location timelines etc. If we don't know the whereabouts of the electronics there is a significant chance that we are going to lose that evidence. Phones can be remotely wiped or discarded entirely if we fail to collect them and we may be unable to prove our case due to a lack of evidence. It is important to ensure the binoculars we acquire have an increased ability to function in low light conditions and are rugged, compact and waterproof.	\$765
2	Criminal Investigations Unit	Camcorders	1	The CID Team has begun the commitment towards having our team trained in surveillance. This operational capability has been identified over the past several years. Our Team is working towards obtaining the necessary equipment to perform this task which includes the securing of camcorders to capture evidence. Although very frustrating, the fact is, testimony of an officer does not carry the same weight and credibility as in years past. Judges, Crowns, Defence lawyers, a Jury and our community expect to see professionally documented evidence from officers. Further to that, an officer can try to explain a scenario or scene but the old saying of "a picture says a thousand words" still holds very true especially in court. This captured evidence during surveillance with the camcorders can mean the difference between a trial and a guilty plea.	\$1,740
3	Emergency Response Unit	Mini Breacher Kit	1	With increased safety equipment demands on tactical operations, the ERU is requesting a mini breaching kit to ensure that all of the necessary equipment is readily available when required. The current breaching tools are large and are usually left in a fixed position unless required. With a compact kit, the tools can be kept with the breacher for quicker deployment in tactical situations.	\$740

Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
4	Training Branch	Taser7 program	92	Our Service needs to switch over to the Taser7 platform. The current Taser platform the Taser X26P is no longer supported. Over the past two years we have tried to switch to the Taser 7 platform in an effort to keep cost down. Our Service is now in a position that we need to make the change to the new Taser platform. The Taser program can be combined with our Body Worn Camera contract with Axon for greater efficiencies. We are requesting the purchase of 92 tasers which will allow for individual issue for front line officers and a pool for support staff. This Axon contract will guarantee fixed pricing for a five year duration and includes all components including holsters, cartridges, batteries, targets etc.	\$331,000
5	Training Branch	Ballistic vests	36	The Police Services Act mandated that all Police Services provide ballistic vests to their members, the current ballistic vest has a five year shelf life and requires replacement, for 2023 our Service has 21 ballistic vests that require replacement. In addition, 14 Ballistic vests for new hires, Experience Officer, New Recruit, Special Constable and Auxiliary = 35 total at \$1,000 per vest	\$35,620
6	Training Branch	Roque echo bike	1	Recent research found that just a 5% improvement of cardio-respiratory fitness from cycling can amount to 15% improved mental fitness when tested. Air biking does so in a low-impact way that is less likely to damage your joints than other cardio methods, such as running.	\$1,225
7	Traffic Safety Unit	Drone DJI M30T-RPAS	1	This new drone is to replace our existing drone as it is no longer supported and batteries are no longer available. The DJI M30T RPAS (drone) has upgraded technology and is an emergency response drone with high resolution night imagery capabilities, FLIR heat detection capabilities and superior control aircraft capabilities. The M30T drone will enhance Belleville Police response to aid in missing person searches, suspect apprehension searches, city wide support for emergency response to any major incidents as well as any industrial incident. The M30T can further support Belleville Fire when requested for fire operations and EMS operations if requested.	\$18,735
8	Traffic Safety Unit	Honda Generator	1	Honda Ultra Quiet 3200ic Generator will be used to provide power to the Traffic Safety Unit trailer to sustain all operations (RPAS, MVC investigations, special assignments, etc.) The generator will also assist during inclement weather incidents and further respond during any major incidents where needed for any unit in the police service.	\$3,260

Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
9	Traffic Safety Unit	Crash Retrieval Data BOSCH CDR 900 Upgrade Kit	1	BPS is not at current standards for vehicle data downloads. As a result, BPS has to call on other police agencies to download data from vehicles involved in serious/fatal motor vehicle collisions. The BOSCH Crash Data Retrieval 900(CRD) is a device that downloads data from a cars Event Data Recorder (EDR) which is better known as a vehicle's "black box". Our current CDR "Can-Plus" was last updated in 2015. The CDR 900 will have continued support for years into the future. The Courts expects this data.	\$6,915
10	Community Response Unit	Bicycle and safety equipment	3	BPS currently has three bicycles. BPS inherited one from Stirling PS after they disbanded. The bikes are approximately 10 years old. Two bikes have old technology police lighting packages which no longer functions. The gear bags are old and torn. The bikes are old style heavy mountain bikes. The Community Response Unit(CRU) this past summer has dramatically increased time on bike patrol interacting with citizens. Business owners, families and the general public have commented how pleased they are to see police out on bike patrol. Even individuals struggling with homelessness and addiction issues have indicated that police are much more approachable and less intimidating on bikes. This all helps build better relationships to maximize problem solving. Providing police patrol on trails/parks, the downtown core and elsewhere is also a growing identified necessity to address various community concerns of safety. The investment in new bikes and required gear will yield a return in officer productivity and problem solving capability along with increased community safety and increased public satisfaction in policing services.	\$4,955
11	Intelligence/Street Crime Unit		2		\$10,805
12	Intelligence/Street Crime Unit		1		\$1,480
13	Intelligence/Street Crime Unit		2		\$7,870
14	Intelligence/Street Crime Unit		1		\$745
15	Forensic Investigations Unit (FIS)	Digital video equipment for crime scenes	3	As what is becoming a standard practice, FIS has been called upon to capture scene elements using high resolution video for court. This has been the case for all major occurrences and has been requested for more lower-priority scenes. For the past two years the FIS unit has been piloting a new high resolution video camera for capturing crime scene in situ. This newer technology is higher resolution, smaller body and a fraction of the cost of older video cameras. With stabilizing technology, it allows officers to enter a scene without a tripod and utilizing it as a handheld device - dramatically reducing elements of cross contamination and user error. It improves the end quality product for court presentation and is intuitive. This would allow for the purchase of three of latest version of this device to equip each officer. The older version would be repurposed in the FIS laboratory for use during different treatments of exhibits.	\$1,680

Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
16	Forensic Investigations Unit (FIS)	Examination bay lighting equipment	1	The FIS examination bay requires a lighting kit for the exhibit station. This station is where FIO officers examine and photograph evidence typically collected from vehicles in the examination bay. Having a photography station in the bay allows the evidence to be processed in one location and not moved throughout the station from one area to another - greatly reducing the potential for cross-contamination and evidence being compromised in other ways such as continuity prior to or during analysis.	\$1,095
17	Forensic Investigations Unit (FIS)	Inspection camera	1	During the course of investigations and, in particular, searches of homes, vehicles and other locations for evidence the FIS unit relies on an inspection camera to access areas that would otherwise remain hidden. The current camera is no longer operational. This device is extremely useful in finding hidden elements in compartments, behind walls and under floors. This device has also dropped in price and is of the same brand as other pieces of equipment used by the FIS, which ensures smooth equipment integration.	\$845
18	Forensic Investigations Unit (FIS)	Video-lighting-audio kit	1	A large role for the FIS unit has been the creation of high-quality videos for a wide range of uses - online addresses from senior admin, media information and the general promotion of the service either online or through social media channels. This role is expected to expand in the coming years and as such, the FIS requires proper and efficient video systems, lighting and audio equipment to ensure the end product reflects high quality and professionalism. This kit ensures an adequate multi-camera video capture, lighting and wireless audio solution for this purpose.	\$3,820
19	Forensic Investigations Unit (FIS)	Crime scene stepping plates	1	These plates are constructed specifically for processing scenes containing trace DNA and are an important addition to the tools utilized by the FIS. It dramatically reduces the potential of cross-contamination and destruction of evidence - in particular trace and footwear evidence - inside a crime scene. These plates are standard issue for the majority of forensic units in the province.	\$1,545
20	Forensic Investigations Unit (FIS)	Replacement lens	1	A lens from the FIS equipment for a member is damaged and in need of replacement. This lens is the primary tool utilized to capture scenes and events. While still technically functional for the time being, the lens filter ring has been damaged and it no longer accepts secondary filters, which are utilized during examinations.	\$700
21	Forensic Investigations Unit (FIS)	Mini drone for crime scenes	1	Increasingly, FIS has been tasked with aerial documentation of scenes and public relations events. Drone technology has increased to the point where a small drone for photography only could be utilized by the FIS team for scenes which would not typically require a call-out to the Traffic Safety Unit. For the past year FIS has been testing this drone, which is small (249 g), simple to operate and is small enough with a low enough ceiling to adequately capture these elements for court. This purchase will eliminate the need for calling out members of other units to capture scenes that wouldn't necessarily be considered priority cases for larger scale drone operations.	\$1,110.00

Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
22	Forensic Investigations Unit (FIS) - Digital unit	New computer system workstation	1	The Internet Child Exploitation section of the FIS Digital Crimes unit operates with two Forensic workstations per member in their day-to-day functions. One workstation requires replacement as it is presently not operating at full capacity because it is outdated and has been used since 2013. This computer framework is specifically designed for the work completed by our members and built using a standardized template utilized across the province in similar units. This unit operates outside the purview of the BPS IT infrastructure as it contains and processes highly sensitive material.	\$17,055
Expense Totals					\$453,705

Information Technology			Rationale / Description		Request
Item #	Unit Name	Item Name	Quantity		
1	Information Technology Services	CCTV - additional system	1	Purchase and install additional CCTV camera and wireless radio for the intersection of North Front and Bell Blvd. Will require install of hydro.	\$7,635
2	Information Technology Services	CCTV - replace downtown cameras	12	Replace existing cameras currently in use in Downtown. Current models have been in service since Fall 2017 and are currently 5 years old. Newer models capture a higher quality image as well as include Infrared for recording in low light conditions. Current wireless radios still have 2 to 3 years of service remaining. We will receive additional funds from an external source.	\$25,440
3	Information Technology Services	Smartphone replacement	120	All officers and a few civilians are equipped with Samsung smartphones. The current fleet of phones were purchased Jan 2020, and will be due for replacement in spring 2023, after 3 1/4 years of service. Quote includes provisioning for cases, clips and new phone mounts required for frontline vehicles.	\$38,160
4	Information Technology Services	Computer Workstation Replacements - Court Clerks	2	Court Clerks have a requirement to have a laptop with internet in the court rooms to update the RMS system. The IT unit is recommending the replacement of the current desktops with a new semi-rugged tablet / laptop model, complete with docking stations and monitor stands. The new laptops will include LTE (internet). The current loaner laptops are only a temporary solution. The existing desktops will be repurposed.	\$6,110
5	Information Technology Services	Computer Workstation Replacements - Community Response Unit	5	The Community Response Unit currently uses older desktops. The IT unit is recommending the replacement of the current desktops with a new semi-rugged tablet / laptop model, complete with docking stations / monitors / monitor stands. The new laptops will include LTE (internet). The laptops will allow CRO's access to all IT resources, whether at the office, working at the downtown office, or presenting to community groups / schools. The existing desktops will be retired.	\$17,810
6	Information Technology Services	Computer Workstation Replacement - Training Branch Officer	1	The Training Branch Officer requires a laptop for presentations and training scenarios. Currently the Training Branch Officer is utilizing a workstation, plus a loaner laptop. The IT unit is recommending the replacement of the current desktop with a new semi-rugged tablet / laptop model, complete with a docking station and monitor stand. The new laptop will be capable of having LTE (internet). The existing desktop computer and existing loaner laptop will be retired.	\$3,055
7	Information Technology Services	Motorola in-vehicle repeater	1	Currently the Tactical Radio Channel is a simplex channel, (radio to radio), with no repeater. As a result, the range of the TAC channel is limited. An in vehicle repeater in the tactical vehicle would provide amplified coverage of the tactical channel for the ERT team, as well as would provide better opportunity for the tactical channel to be available to Incident Command / OIC at the BPS HQ. This is critical for Health and Safety concern.	\$25,440
8	Information Technology Services	Additional Motorola Portable radios	10	With a possible increase in members, additional portable radios will be required. Cost per unit is \$5,300.	\$53,930

9	Police Disclosure & Quality Assurance	Bike registration & Management Program	1	Return more found bikes to owners, utilizing less storage in the shipping container (leaving room for seized/exhibit bikes). The 529 Garage program allows citizens to register bikes. A registered bike will be much easier to return to their owner, and lower the amount of work required for processing by dispatch, maintenance and property (from pick up to selling it on auction). BPS member has reached out to bike shops to discuss registering bikes as they are sold. The program is \$1500.00 per year. The tamper proof stickers are wholesale to the service for \$3 and could be sold by BPS to the public to offset the program cost as operational in future years. People can put them on the frame of their bikes when they register if they choose to (this is optional). The stickers are an extra security feature/ deterrent and provide another separate serial number, as an additional identifier.	\$1,530
10	Forensic Investigations Unit (FIS)	Film negative scanner	1	Historically the FIS has utilized a flatbed/negative scanner for a number of uses - from footwear examinations to digitizing negatives and other evidence for both court proceedings and internal BPS use. With the upgrade of the FIS computer systems the older scanner was no longer operational. This device would also be utilized in digitizing older historical photographs from BPS.	\$1,880
11	Information Technology Services	Motorola radio console	1	Purchase, install and configure Motorola radio console for offsite location. Legislative requirements.	\$85,150
12	Information Technology Services	Sustema dispatch desk	1	Purchase and arrange install of proper dispatch desk at offsite location. Includes monitor stands and upgraded up/down ergonomic controls. Legislative requirements.	\$25,460
13	Information Technology Services	Computers / monitors / CCTV	1	Purchase multiple computers / monitors / cables / CCTV viewing systems consistent with existing station for offsite location. Legislative requirements.	\$10,180
14	Forensic Investigations Unit (FIS) - Digital unit	External hard drive storage	1	The Internet Child Exploitation section of the FIS Digital Crimes unit is running low on archival space for data collected during investigations that require long-term storage. These hard drives (three are reflected in the end quote) will ensure adequate, secure storage is utilized for ongoing investigations and retention. Once cases are placed on the drives, they will be secured and placed in the Property Unit for storage purposes.	\$1,285
Expense Totals					\$303,065

Fleet					
Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
1	Fleet and Facility Maintenance	2023 Chevrolet Tahoe <i>Front Line</i>	1	NOTES: to replace Car 12-18 (FRONT LINE: 2018 Chevy Tahoe) due to age, and mileage (165,000+ kms). Vehicle will be auctioned.	\$57,630
2	Fleet and Facility Maintenance	Chevrolet Tahoe Outfitting	1	In accordance with the Standardization Committee, Kerr Industries will outfit BPS vehicles with the approved standardization package, which now includes the Howler and storage drawer.	\$34,300
3	Fleet and Facility Maintenance	2023 Ford F-150 <i>Front Line</i>	3	NOTES: to replace Car 13-17 and Car 17-17 (FRONT LINE: 2017 Chevy Tahoes) due to age and mileage (153,000+ kms). Vehicles will be auctioned.	\$165,550
4	Fleet and Facility Maintenance	Ford F-150 Outfitting	3	In accordance with the Standardization Committee, Kerr Industries will outfit BPS vehicles with the approved standardization package, which now includes the Howler.	\$101,650
5	Fleet and Facility Maintenance	Ford F-150 Bed Slide	2	A bed slide is required to secure all necessary equipment.	\$12,300
8	Fleet and Facility Maintenance	Used Vehicle for <i>Admin</i>	1	With the increase in the complement of both sworn and civilian members of our Service, there is need a to increase the number of Admin vehicles in the Fleet, to accommodate meetings, courses and special events. With restrictions lifting, we are beginning to see an increase in the in-person meetings and courses our members are required to attend. In 2021, keeping in mind there were still many events restricted to online attendance, we spent \$27,874.00 in rental fees. In just the first eight months of 2022, we have spent \$13,540.00.	\$25,440
9	Fleet and Facility Maintenance	Tahoe in a box	1	Kerr Industries will have a Chevrolet Tahoe PPV Front Line Package in stock to be installed upon request. In the event of an MVC we can replace all or some parts without the lengthy 10-12 week wait period currently needed to order all necessary parts for a standard BPS Front Line Outfitting. Replenishing this kit would keep us ready for new vehicles added to the fleet and any replacement parts needed for any of our 10 current Tahoe front-line vehicles. This has proven to be a fiscally responsible resource in the past as we have used our Tahoe in a box after a motor vehicle collision.	\$34,300
Expense Totals					\$431,170

Facility, Furniture and Fixture					
Item #	Unit Name	Item Name	Quantity	Rationale / Description	Request
1	Fleet and Facility Maintenance	Eavestrough for car port	1	The water runoff from the roof of the car port falls onto the back of the parking spaces underneath, where Front Line Officers load and unload their vehicles. In colder temperatures, this water freezes and causes large amounts of ice to form around the vehicles, which often need to be entered and exited very quickly in emergencies. This issue has been recognized as a great concern for our members by our Health and Safety Committee. An eavestrough will help redirect rain water and melting ice and snow from the roof to prevent dangerous conditions that could result in injury.	\$6,510
2	Fleet and Facility Maintenance	Railing	1	The sidewalk that runs alongside the employee parking lot requires a safety railing to prevent slip and falls in inclement weather and provide a barrier between our members and the steep hill below. Since moving into our new facility we have been using a post and rope system that is a visual indicator only, and would not provide any support to someone in need.	\$15,110
3	Fleet and Facility Maintenance	East sidewalk/steps to secondary staff entrance	1	We have a staff entrance at the east side of our building that is inaccessible from the employee parking lot, as the only stairs are found at the west end of the lot. This sidewalk will prevent employees from cutting across the lawn and hill decreasing the risk of injury, protect our grounds from being destroyed by heavy foot traffic, and increase the use of our second entrance managing congestion when entering/exiting the building.	\$24,410
4	Fleet and Facility Maintenance	Soundproofing for Executive Boardroom	1	Soundproofing is required for the Executive Boardroom.	\$8,090
5	All			Various furniture/fixture and facility items as needed all units	\$35,620
Expense Totals					\$89,740